

## Reopening Implementation Plan for the Pennsylvania Department of Human Services's Interim Guidance for Personal Care Homes, Assisted Living Residences and Private Intermediate Care Facilities During COVID-19

FACILITY INFORMATION	
This section contains the name and location of the facility along with contact information for an individual designated by the facility. That individual does not have to be the Administrator but should be someone available to respond to questions regarding the Implementation Plan.	
1. FACILITY NAME <b>Maria Hall, Inc.</b>	
2. STREET ADDRESS <b>190 Maria Hall Drive</b>	
3. CITY <b>Danville</b>	4. ZIP CODE <b>17821</b>
5. NAME OF FACILITY CONTACT PERSON <b>Sister M. Philothea, Fabian</b>	6. PHONE NUMBER OF CONTACT PERSON <b>570-275-1120</b>

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The facility will identify the date upon which all prerequisites will be met to begin the reopening process and the Step at which the facility will enter reopening. Those facilities that experienced a significant COVID-19 outbreak will identify the date the Department of Health survey was conducted (that is required prior to reopening).
7. DATE THE FACILITY WILL ENTER THE REOPENING PROCESS <b>August 31, 2020 , beginning at Step 2 as directed by PA DHS Interim Guidance #2 p. 7.</b>
8. SELECT THE STEP AT WHICH THE FACILITY WILL ENTER THE REOPENING PROCESS – EITHER STEP 1 OR STEP 2 ( <u>CHECK ONLY ONE</u> )  <input type="checkbox"/> <b>Step 1</b> <i>The facility must meet all the Prerequisites included in the Interim Guidance for Personal Care Homes, Assisted Living Residences and private Intermediate Care Facilities During COVID-19</i>  <input checked="" type="checkbox"/> <b>Step 2</b> <i>The facility must meet all the Prerequisites, including the baseline universal test for COVID-19 administered to staff and residents (in accordance with the <a href="#">June 26, 2020, Order of the Secretary of Health</a>)</i> <b>AND</b> <i>Have the absence of any new facility onset of COVID-19 cases for 14 consecutive days since baseline COVID-19 testing before moving to Step 3</i>
9. HAS THE FACILITY EXPERIENCED A SIGNIFICANT COVID-19 OUTBREAK? (IF NO, SKIP TO #11) <b>NO</b>

**STRATEGY FOR TESTING, COHORTING, PERSONAL PROTECTIVE EQUIPMENT, AND STAFFING**

To ensure the facility has taken appropriate measures to protect residents and staff, descriptions of those strategies are required in this section (prerequisites to enter the reopening process).

10. **DATE RANGE FOR THE BASELINE UNIVERSAL TEST ADMINISTERED TO STAFF AND RESIDENTS (BETWEEN JUNE 14, 2020 AND AUGUST 31, 2020) IN ACCORDANCE WITH THE JUNE 8, 2020 ORDER OF THE SECRETARY OF HEALTH**

**July 23, 2020 to July 27, 2020**

11. **DESCRIBE THE ABILITY TO HAVE COVID-19 DIAGNOSTIC TESTS ADMINISTERED TO ALL RESIDENTS SHOWING SYMPTOMS OF COVID-19 AND TO DO SO WITHIN 24 HOURS**

**Test on site, utilizing Geisinger Medical Center Laboratories**

12. **DESCRIBE THE ABILITY TO HAVE COVID-19 DIAGNOSTIC TESTS ADMINISTERED TO ALL RESIDENTS AND STAFF IF THE FACILITY EXPERIENCES AN OUTBREAK, INCLUDING ASYMPTOMATIC STAFF**

**Test on site, utilizing Geisinger Medical Center Laboratories**

13. **DESCRIBE THE PROCEDURE FOR TESTING OF NON-ESSENTIAL STAFF AND VOLUNTEERS**

**Test on site, utilizing Geisinger Medical Center Laboratories, Rite-Aid or Walmart.**

14. **DESCRIBE THE PROCEDURE FOR ADDRESSING RESIDENTS OR STAFF THAT DECLINE OR ARE UNABLE TO BE TESTED**

**Resident (Personal Care AND Independent Living) restricted to quarters for 14 days. Staff not permitted to work for 14 days.**

15. **DESCRIBE THE PLAN TO COHORT OR ISOLATE RESIDENTS DIAGNOSED WITH COVID-19 IN ACCORDANCE WITH [PA-HAN-509](#) PURSUANT TO SECITON 1 OF THE *INTERIM GUIDANCE FOR Personal Care Homes, Assisted Living Residences and Intermediate Care Facilities DURING COVID-19.***

**Resident (Personal Care AND Independent Living) placed in designated private room for minimum of 14 days, cared for by designated staff. The facility has the ability to add private rooms if needed.**

16. **DESCRIBE THE CURRENT CACHE OF PERSONAL PROTECTIVE EQUIPMENT (PPE) AND THE PLAN TO ENSURE AN ADEQUATE SUPPLY OF PPE FOR STAFF (BASED ON THE TYPE OF CARE EXPECTED TO BE PROVIDED)**

**Current supply is adequate. Along with routine suppliers, we can obtain PPE/cleaning supplies through Metz Facilities Manager and State and local emergency management agencies for critical needs/shortages.**

17. **DESCRIBE THE CURRENT STAFFING STATUS AND THE PLAN TO ENSURE NO STAFFING SHORTAGES**

**Current staffing is adequate. If needed, staff for direct care of Covid+ would be identified. We would offer double time to current staff. We would use Agency if necessary.**

## STRATEGY FOR TESTING, COHORTING, PERSONAL PROTECTIVE EQUIPMENT, AND STAFFING

### 18. DESCRIBE THE PLAN TO HALT ALL REOPENING FACILITIES AND RETURN TO STEP 1 IF THE FACILITY HAS ANY NEW ONSET OF POSITIVE COVID-19 CASES

All residents, staff and families would be notified by all-call announcement, email, and phone as appropriate. Signage on entrance doors re: visitor restrictions.

## SCREENING PROTOCOLS

In each block below, describe the screening protocol to be used including where screening occurs, method of determining symptoms and possible exposure, and action taken if screening reveals possible virus. Include how the data will be submitted to the Department.

### 19. RESIDENTS

Temperature taken daily first thing in morning, as well as symptom monitoring. If potential virus, they are immediately placed in Covid observation pending covid testing.

### 20. STAFF

Temperature taken on entering building and at end of shift. If any symptoms show on entrance, staff is sent home. Staff is masked on entrance to building and for the entire shift. If any symptoms occur, must be symptom/fever free without medication for 72 hours before being permitted to return to work.

### 21. HEALTHCARE PERSONNEL WHO ARE NOT STAFF

Same as staff

### 22. NON-ESSENTIAL PERSONNEL

Same as staff

### 23. VISITORS

Hand hygiene and masked before entering. Temperature and symptom screening before moving beyond neutral area. If any symptoms, may not proceed. They should notify the facility of any Covid symptoms. Visitors will be masked for entire time in building.

### 24. VOLUNTEERS

Hand hygiene and masked before entering and for the duration of time in the facility. Temperature and symptom screening before moving beyond neutral area. If any symptoms, will be sent home immediately.

## COMMUNAL DINING FOR RESIDENTS UNEXPOSED TO COVID-19

Communal dining is the same for all steps of reopening so there is no need to differentiate among the three steps.

### 25. DESCRIBE COMMUNAL DINING MEAL SCHEDULE, INCLUDING STAGGERED HOURS (IF ANY)

Personal Care Residents' mealtime is 15 minutes before others.

### 26. DESCRIBE ARRANGEMENT OF TABLES AND CHAIRS TO ALLOW FOR SOCIAL DISTANCING

Personal Care Residents are 6 feet apart, one at a table with 2 tables together for some socialization. Aisles are 6 feet wide.

## COMMUNAL DINING FOR RESIDENTS UNEXPOSED TO COVID-19

### 27. DESCRIBE INFECTION CONTROL MEASURES, INCLUDING USE OF PPE BY STAFF

Tables sanitized after each meal with approved products. Staff are masked and gloved.

### 28. DESCRIBE ANY OTHER ASPECTS OF COMMUNAL DINING DURING REOPENING

No changes are needed because of necessary distancing. All residents in Covid isolation will be served in their rooms.

## ACTIVITIES AND OUTINGS

In each block below, describe the types of activities that will be planned at each step and the outings that will be planned at Step 3 (an all-inclusive list is not necessary). Include where they will be held and approximately how many residents will be involved. Describe how social distancing, hand hygiene, and universal masking will be ensured. Also include precautions that will be taken to prevent multiple touching of items such as game pieces.

### 29. DESCRIBE ACTIVITIES PLANNED FOR STEP 1 (FIVE OR LESS RESIDENTS UNEXPOSED TO COVID-19)

Chairs 6 feet apart, not more than 5 residents at one time in room.

### 30. DESCRIBE ACTIVITIES PLANNED FOR STEP 2 (TEN OR LESS RESIDENTS UNEXPOSED TO COVID-19)

Continue word games, chair exercises, etc., with residents 6 feet apart. Personal Care Residents may begin private visits to Chapel from 10 am to 2 pm on Mon.-Thurs. and Sat.; 12:30-2 on Friday and Sunday, using hand hygiene and sitting in pews on the north (left) side. These pews will be reserved for Personal Care residents only and will be sanitized daily. Mass procedures remain the same until further notice.

### 31. DESCRIBE ACTIVITIES PLANNED FOR STEP 3

Expand size of group in same activities, but still with distancing. Volunteers may return with masking requirements and social distancing. Off campus trips may resume. Personal Care Residents may continue private visits to Chapel from 10 am to 2 pm on Mon.-Thurs. and Sat.; 12:30-2 on Friday and Sunday using hand hygiene and sitting in pews on the north (left) side. These designated pews will be reserved for Personal Care residents only and will be sanitized daily. Mass procedures remain the same until further notice.

### 32. DESCRIBE OUTINGS PLANNED FOR STEP 3

Off campus trips such as shopping can resume with a limited number based on destination. Vehicle sanitation protocol is followed and staff wear masks.

## NON-ESSENTIAL PERSONNEL

In Step 2, non-essential personnel deemed necessary by the facility are allowed (in addition to those already permitted in Section 4 of *Interim Guidance for Personal Care Homes, Assisted Living Residences and Intermediate Care Facilities During COVID-19*). In Step 3, all non-essential personnel are allowed. Screening and additional precautions including social distancing, hand hygiene, and universal masking are required for non-essential personnel.

## NON-ESSENTIAL PERSONNEL

33. DESCRIBE THE LIMITED NUMBER AND TYPES OF NON-ESSENTIAL PERSONNEL THAT HAVE BEEN DETERMINED NECESSARY AT STEP 2

Beautician (1-1 ratio)

34. DESCRIBE HOW SOCIAL DISTANCING, HAND HYGIENE, AND UNIVERSAL MASKING WILL BE ENSURED FOR NON-ESSENTIAL PERSONNEL AT STEPS 2 AND 3

Protocol is posted at entry.

35. DESCRIBE MEASURES PLANNED TO ENSURE NON-ESSENTIAL PERSONNEL DO NOT COME INTO CONTACT WITH RESIDENTS EXPOSED TO COVID-19

Non-essential personnel do not have access to Covid area.

## VISITATION PLAN

For visitation to be permitted in Steps 2 and 3 of reopening (as described in Section 6 of *Interim Guidance for Personal Care Homes, Assisted Living Facilities and Intermediate Care Facilities During COVID-19*), the following requirements are established. Screening and additional precautions including social distancing, hand hygiene, and universal masking are required for visitors.

36. DESCRIBE THE SCHEDULE OF VISITATION HOURS AND THE LENGTH OF EACH VISIT

Visits are scheduled ahead of time and are assigned a visiting area. Visiting hours are between 10 am-2 pm, with a maximum of 4 visitors per resident. Meal service is not provided for visitors.

37. DESCRIBE HOW SCHEDULING VISITORS WILL OCCUR

Residents notify administrator or designee that visitors want to come, how many, and the requested day. Then they are assigned a room and time.

38. DESCRIBE HOW VISITATION AREA(S) WILL BE SANITIZED BETWEEN EACH VISIT

Housekeeping or designated sub will use backpack sanitizer after each visit.

39. WHAT IS THE ALLOWABLE NUMBER OF VISITORS PER RESIDENT BASED ON THE CAPABILITY TO MAINTAIN SOCIAL DISTANCING AND INFECTION CONTROL?

1- 4 visitors, depending on which area is available/assigned.

40. DESCRIBE THE ORDER IN WHICH SCHEDULED VISITS WILL BE PRIORITIZED

First come, first served.

STEP 2

41. DESCRIBE HOW THE FACILITY WILL DETERMINE THOSE RESIDENTS WHO CAN SAFELY ACCEPT VISITORS AT STEP 2 (CONSIDERING SUCH SAFETY FACTORS AS EXPOSURE TO OUTDOOR WEATHER AND TRANSPORTING RESIDENT TO VISITOR LOCATION)

Daily screening for symptoms. If there are no symptoms, resident may have visitors in designated areas.

**VISITATION PLAN**

	<p>42. DESCRIBE THE OUTDOOR VISITATION SPACE FOR STEP 2 TO INCLUDE THE COVERAGE FOR SEVERE WEATHER, THE ENTRANCE, AND THE ROUTE TO ACCESS THE SPACE</p> <p>Fourth floor deck has space for 4 visitors. Visitors can have access to this space using the designated elevator as long as they follow protocols. In case of severe weather, indoor space must be used.</p>
	<p>43. DESCRIBE HOW A CLEARLY DEFINED SIX-FOOT DISTANCE WILL BE MAINTAINED BETWEEN THE RESIDENT AND THE VISITOR(S) DURING OUTDOOR VISITS</p> <p>Residents and visitors will be shown the distance based on the seating arrangement.</p>
	<p>44. DESCRIBE THE INDOOR VISITATION SPACE THAT WILL BE USED IN THE EVENT OF EXCESSIVELY SEVERE WEATHER TO INCLUDE THE ENTRANCE AND THE ROUTE TO ACCESS THE SPACE</p> <p>Two parlors with chairs placed 6 feet apart are available. Visitors must pass through lobby to enter.</p>
	<p>45. DESCRIBE HOW A CLEARLY DEFINED SIX-FOOT DISTANCE WILL BE MAINTAINED BETWEEN THE RESIDENT AND THE VISITOR(S) DURING INDOOR VISITS</p> <p>Chairs are set 6 feet apart.</p>
<b>STEP 3</b>	<p>46. DESCRIBE HOW THE FACILITY WILL DETERMINE THOSE RESIDENTS WHO CAN SAFELY ACCEPT VISITORS AT STEP 3 (CONSIDERING SUCH SAFETY FACTORS AS TRANSPORTING RESIDENT TO VISITOR LOCATION)</p> <p>Ongoing daily screening, and NO Covid-19 case for 14 consecutive days since opening date of Aug. 31. If there are no cases, Step 3 begins September 14.</p>
	<p>47. WILL OUTDOOR VISITATION BE UTILIZED AT STEP 3? IF NO, SKIP TO QUESTION #52</p> <p>Yes</p>
	<p>48. DESCRIBE THE OUTDOOR VISITATION SPACE FOR STEP 3 TO INCLUDE THE COVERAGE FOR SEVERE WEATHER, THE ENTRANCE, AND THE ROUTE TO ACCESS THE SPACE (IF THE SAME AS STEP 2, ENTER "SAME")</p> <p>Same</p>
	<p>49. DESCRIBE HOW A CLEARLY DEFINED SIX-FOOT DISTANCE WILL BE MAINTAINED BETWEEN THE RESIDENT AND THE VISITOR(S) DURING OUTDOOR VISITS (IF THE SAME AS STEP 2, ENTER "SAME")</p> <p>Same</p>
	<p>50. DESCRIBE THE INDOOR VISITATION SPACE THAT WILL BE USED TO INCLUDE THE ENTRANCE AND THE ROUTE TO ACCESS THE SPACE (IF THE SAME AS STEP 2, ENTER "SAME")</p> <p>Same</p>

## VISITATION PLAN

51. DESCRIBE HOW A CLEARLY DEFINED SIX-FOOT DISTANCE WILL BE MAINTAINED BETWEEN THE RESIDENT AND THE VISITOR(S) DURING INDOOR VISITS (IF THE SAME AS STEP 2, ENTER "SAME")

Same

52. FOR THOSE RESIDENTS UNABLE TO BE TRANSPORTED TO THE DESIGNATED VISITATION AREA, DESCRIBE THE INFECTION CONTROL PRECAUTIONS THAT WILL BE PUT IN PLACE TO ALLOW VISITATION IN THE RESIDENT'S ROOM

We have no residents who cannot go to the designated visitation area. If we did have a resident who could not be transported, the visitor would be allowed in the resident's room - after following screening protocol for visitors. To allow for proper distancing, only one visitor would be allowed in the room at a time.

## VOLUNTEERS

In Step 2, volunteers are allowed only for the purpose of assisting with outdoor visitation protocols and may only conduct volunteer duties with residents unexposed to COVID-19. In Step 3, all volunteer duties may be conducted, but only with residents unexposed to COVID-19. Screening, social distancing, and additional precautions including hand hygiene and universal masking are required for volunteers.

53. DESCRIBE INFECTION CONTROL PRECAUTIONS ESTABLISHED FOR VOLUNTEERS, INCLUDING MEASURES PLANNED TO ENSURE VOLUNTEERS DO NOT COME INTO CONTACT WITH RESIDENTS EXPOSED TO COVID-19

Existing visitor protocol applies to volunteers. Volunteers do not have access to Covid isolation areas.

54. DESCRIBE THE DUTIES TO BE PERFORMED BY VOLUNTEERS DURING STEP 2

Receptionist assists in screening visitors on entry and assists in social distancing if necessary.

\_\_\_\_\_  
SIGNATURE OF ADMINISTRATOR

\_\_\_\_\_  
DATE

**NOTE:** From the date the facility enters Step 2, if there is no new facility onset of COVID-19 cases for 14 consecutive days the facility may move to Step 3.

If there is a Covid-19 case, the facility ceases the reopening and restarts the process.

Should the State (DHS, DOH, etc.) issue a new directive, the process of reopening may have to be modified.